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First you must be in your Hosting Control Center - Once there click on IIS Settings this will take you to another page to change permissions on the shared folder

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Create Edit Remove

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<input checked="" type="checkbox"/>	Directory	Status	Action
<input checked="" type="checkbox"/>	Content Root	Setup	
<input type="checkbox"/>	... pictures	Setup	 

IIS Settings

The Hosting Control Center lets you create IIS virtual directories, convert and edit existing directories, and remove unwanted directories.

Subdirectories can be created under only a single directory. Selecting more than one directory removes the option to create a subdirectory. By entering a comma-separated list of names, you can create multiple subdirectories under one directory. Only directories that are in "setup" status can be edited or deleted.

Create the directory/folder you want to be able to share.

Once you have a directory in your list, now click the edit button. This will allow you to change the "permissions" on the folder. Default are set to private, you must go to the next page to make them shareable



Create



Edit



Remove

Editing a directory

Select the appropriate directories and click **Edit**. In the **Edit** panel, click **Ok**. You can change permissions for multiple directories with a single edit, but path edits must be performed individually.

Edit

Select Settings *(Non-IIS Permissions can be set in the [File Manager](#))*



[Anonymous Access](#)



[Directory Browsing](#)



[Set Application Root](#)

OK

Cancel

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<input checked="" type="checkbox"/>	Directory	Status	Action
<input type="checkbox"/>	Content Root	Setup	
<input checked="" type="checkbox"/>	 pictures	Setup	 

Now you need to check on these two buttons above. They will allow anything in that folder to be seen. Click ok, and your done.